**Bellagio Center Convening Application, Part 1**

*Instructions: When you have finished completing this form, please save your document, upload it to our* [*online submission portal*](https://forms.monday.com/forms/c7b5d81ca765980b8be4598dd879c22e?r=use1)*, and follow the prompts to complete your application. If you have questions or problems filling out this form, please email* [*bellagioapplicant@rockfound.org*](mailto:bellagioapplicant@rockfound.org)*.*

1. **Title**. What is the working title of your convening?(10 word limit)

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1. **Type**. Select one of the following typologies that best describes the purpose of your convening:

Diverse stakeholders uncover the nature of a problem, build a shared understanding, and ideate on potential opportunities.

Groups or individuals build relationships and foster collaboration and support.

Already engaged groups or individuals consider a specific challenge or opportunity and decide how to address it.

Members of an existing coalition or partnership refine a plan of action and/or secure resourcing commitments.

1. **Purpose**. In your own words, describe the purpose of your convening. Please note that your convening must have a clear and crisp purpose that is distinct from the focus of your ongoing work. The purpose should capture the critical step change that you are seeking in the larger journey of your work. (250 word limit)

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1. **Context**. Describe the larger journey of your ongoing work. What inspired your work? Where did the idea come from? (250 word limit)

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1. **Current Status.** Where are you currently in the journey of your ongoing work (e.g., early exploring, mapping the landscape, planning action, realizing your ultimate vision, etc.)? What has been accomplished to date? (250 word limit)

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1. **Why Necessary**. Why is this convening necessary to advance your overall work? (250 word limit)

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1. **Outputs**. What are the specific outputs you expect from this convening (e.g., launch an organization, secure commitments to a new fund, formalize a coalition, release a statement, launch a policy framework, etc.)? How will these outputs advance the purpose of your convening? (250 word limit)

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1. **Because of Bellagio.** Please complete the following statement in no more than one sentence: “Because of this convening \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.”

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1. **Why Now**. Why is this the ideal time for this convening? Describe any external events or milestones that are relevant to the timeliness of this convening, as well as your personal readiness to take on this convening at this time. (250 word limit)

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1. **Impact**. Within one year of this convening, what specifically do you anticipate will happen as a result of the convening? What will you, your organization and/or convening participants need to accomplish over the year following the convening to make this change possible? Please be as concrete and specific as possible. (250 word limit)

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1. **Participants**. What individual(s) and organization(s) will attend the convening? Be as specific as possible with names and/or the types of participants. How will this convening include critical voices that might otherwise be left out? For all potential participants, describe why they are important to the work, your existing relationship with them, and how they will be involved in the work after the convening.

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1. **Post-Convening Action.** Which individual(s) and organization(s) will be responsible for advancing post-convening action to realize your desired impact? Why are they uniquely suited to ensure success? How will the wider group of convening participants continue to engage in this effort? (250 word limit)

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1. **Planning**. Describe the team, resources, and timeline you intend to use to ensure that pre-convening planning and design are successful. Please be as specific as possible, including the name of the convening organizer (i.e., the person responsible for the overall success of the convening; this person must be present at the Bellagio Center during the convening) and the project manager (i.e., person responsible for coordinating participants’ registration, travel, and other logistics). If the convening organizer will also serve as project manager, please note that in your answer. (250 word limit)

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1. **Why the Bellagio Center**. Why is your convening uniquely suited to the Bellagio Center over other potential venues? How will holding your convening at this location specifically improve your results? (250 word limit)

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